



GLOBAL BANK OF COMMERCE, LTD.

STANDING ORDER REQUEST – DRAFT

Submit via fax (268)462-1831 or GlobexSecure Internet Banking Service

Please Complete Form in Full

ACCOUNT DETAILS	
Customer Account Name	Account Number
TRANSFER INFORMATION	
Payable to: Name of Payee	
Payee Address	
Amount of Draft	Currency <i>(Please tick the appropriate currency)</i>
	<input type="checkbox"/> USD <input type="checkbox"/> CAD <input type="checkbox"/> GBP <input type="checkbox"/> EUR
Date of Payment	Frequency of Payment
	<input type="checkbox"/> Weekly <input type="checkbox"/> Fortnightly <input type="checkbox"/> Monthly <input type="checkbox"/> Twice Monthly
	<input type="checkbox"/> Quarterly <input type="checkbox"/> Half Yearly <input type="checkbox"/> Yearly
Start Date:	End Date:
Payment Delivery Options	
<i>If draft is to be held for pick up, please specify the name of person to collect:</i>	
<i>Special Instructions:</i>	
Purpose of Payment	
Nature of Business - Remitter	
Nature of Business - Beneficiary	
AUTHORIZATION TO DEBIT ACCOUNT	
<i>I/We authorise the Bank to make payments in accordance with the details set out in this form hereon, by debiting my/our account nominated in this form with the total payment, commission, other fees, costs and duties which are imposed by the Bank in connection with this Standing Order Request.</i>	
Signatory Name (Please print)	Customer Signature Date
Signatory Name (Please print)	Customer Signature Date
Terms and Conditions of Standing Order:-	
<ul style="list-style-type: none"> The bank does not undertake to effect after the due date, any payment which was not effected on the due date owing to lack of funds. The customer shall ensure that there are sufficient funds in the account before the due date to enable the bank to effect these instructions. if the Standing Order request falls on a non-business day, the payment will be made on the next business day following the payment date, unless I/we request otherwise; The bank hereby reserves the right to cancel this standing instruction without notice to the customer if the standing instruction has failed and payments could not be made for three consecutive times due to lack of funds, the account being dormant or any other reason(s) which is/are due to acts and/or omissions of the customer or are in contravention of the Bank's Policies. The bank shall not be liable for such cancellation, failure to execute or insufficient execution of the instruction or any direct and/or indirect consequences that may arise from the same. 	
In this form, Standing Order means an order to effect a transfer of money to another account held with the Bank or an account held with another financial institution, on a fixed, periodical basis.	
FOR BANK USE ONLY	
Date Received:	Approved by: